

MINUTES OF MEETING OF THE ANNUAL MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY, 17th MAY 2007 AT 7.30PM

The following Councillors were in attendance: Cllr J Parsons (Chairman), Cllr Mrs G Parsons, Cllr J Catterall, Cllr C Redpath

01/07 ELECTION OF CHAIRMAN

Cllr J Parsons was nominated for Chairman and unanimously elected

It was **RESOLVED** to vary the agenda to deal with agenda point 9, the co-option of councillors

02/07 TO CO-OPT UP TO 3 NEW COUNCILLORS

It was **RESOLVED** to co-opt John Catterall back onto the parish council.

03/07 ELECTION OF VICE CHAIRMAN

After discussion, it was **RESOLVED** to defer the election of the Vice Chair until a later meeting (probably Septembers meeting) when all who were away for various reasons would be back. That way all councillors would be able to cast a vote.

04/07 DECLARATION OF ACCEPTANCE OF OFFICE

Councillors handed in their signed declarations of acceptance of office and undertaking forms. Cllr J Parsons signed his Declaration of Acceptance of Chairman form.

04.1/07 APPROVAL OF LATER SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

It was **RESOLVED** to approve the later signing of the declaration of acceptance of office and undertaking by Anthony Slater, Clarissa Mitchell and Anthea Beszant on or before the 14th June and to be delivered to the council on or before the 14th June.

05/07 APOLOGIES AND REASONS FOR ABSENCE

Cllr T Slater (business), Cllr Mrs C Mitchell, Cllr Ms A Beszant

05.1/07 APPROVAL OF ABSENCE

It was **RESOLVED** to accept the absence of Cllr T Slater for a period of 4 months from May 2007 to August 2007.

06/07 MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** to accept and sign the minutes of the meeting held on Thursday, 12th April 2007 and the Annual Meeting of Thursday 18th May 2006.

07/07 DECLARATIONS OF INTEREST -none

08/07 MATTERS ARISING FROM THE MINUTES

Councillors confirmed that the letter applying for listing of the Cotswold stone wall at 11 High Street should now be sent.

It was requested that the painting of the 2 listed phone boxes be looked into.

09/07 MEMBERSHIP OF THE PLANNING AND FINANCE COMMITTEES FOR 2007/08

The Finance Committee was confirmed as Cllr J Parsons, Cllr C Redpath and Cllr J Catterall.

The Planning Committee was confirmed as Cllr Mrs G Parsons, Cllr T Slater and Cllr J Parsons. Other councillors would be co-opted onto planning committee if they wished.

10/07 DATES AND TIMES OF ORDINARY MEETINGS FOR THE ENSUING YEAR

It was **RESOLVED** to continue ordinary council meetings on the second Thursday of the month.

11/07 VILLAGE HALL

Cllr Mrs C Mitchell had advised Cllr J Parsons before the meeting that she had 2 people ready to take on the running of the hall as from the end of May/early June. She also advised that the person who was to install the items from the ward projects fund in the hall will do so in the next week. Councillors asked that the handyman be asked if he could remove the 4 old heaters that had been left at the side of the stage and dispose of accordingly.

It was **RESOLVED** to vary the agenda to deal with financial matters at this point and put planning to the end of the agenda.

12/07 FINANCE

12.1/07 Budget Status and Balance at Bank

The current balance at bank was £13,781.35 with £13,298.55 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

12.2/07 Bills for Payment

It was **RESOLVED** to approve the following bills for payment :

▪ Zurich (Community First)	£428.06
▪ Cotswold District Council	£161.32
▪ Clerk's Salary less Income Tax plus Expenses	£546.12
▪ HMRC	£45.00
▪ HGM	£180.00
▪ Cllr T Slater – delivery costs of newsletter	£80.00

12.3/07 Approval of the Accounts for the Year 2006/07

It was **RESOLVED** to approve the accounts for the year 2006/07 and the annual governance statement and the Chairman signed the same.

12.4/07 Receipt of the Precept

The Clerk advised that the first instalment of the precept had been received in the sum of £13,125

12.5/07 To discuss Allianz Cornhill and Zurich (Community First) insurance quotes for 2007/08

The level of cover was discussed. It was **RESOLVED** to accept the quote from Zurich through the Community First scheme in the sum of £428.06. The Clerk would ask Community First to see if the personal accident cover capital sum and weekly benefits could be increased to be in line with the Allianz Cornhill scheme. In view of the time scale Councillors would accept the quote as it was and deal with amendments to the policy at a later point (if amendments were in fact possible).

The details of the contents cover should be reviewed by council at a later point.

12.6/07 Additional Signatories on Bank Account

It was **RESOLVED** to add Cllr Mrs G Parsons as a signatory to the bank account – and to remove Cllr J Faulkner as a signatory.

12.7/07 Storage of Parish Council Deeds

The safe custody agreement was back with Cllr T Slater. When this was returned to the Clerk the deeds could then be taken to Lloyds Bank, Cirencester to be stored.

12.8/07 To consider quote for aeration of football pitch at playing field/response from contractor

HGM had advised the Clerk that this was not a piece of work that they could undertake. They had tried to get a quote from different contractors, but no-one had provided one. It was **RESOLVED** that the Clerk should advise APFA accordingly as the council was not able to fulfil their request.

12.9/07 To consider grant request from Gloucestershire County Association for the Blind

It was **RESOLVED** to donate the sum of £50 to GCAB

12.10/07 To consider grant for PCC for fete stall on 3rd June 2007

It was **RESOLVED** to donate the sum of £50 to the PCC

12.11/07 To authorise expenditure in the sum of £190 (approx) for dog waste bin at Mays Lane

It was **RESOLVED** to approve the expenditure

13/07 VILLAGE MAINTENANCE/COMMUNITY PROJECTS

13.1/07 Parish Council Spring Newsletter

This had now been distributed to all houses in the village

13.2/06 Crime and Disorder

This matter was deferred

13.3/07 Village Spring Clean – 12th May 2007

Cllr Mrs G Parsons took the lead with the event. Unfortunately no-one attended the event because of the wet weather.

14/07 PARISH PLAN

Printing costs of the questionnaire (80 questionnaires) were approved in the sum of £1.82 plus VAT through Cotswold District Council.

Approval was given to spend up to £20 for prizes for the prize draw of questionnaires. This should be 2 bottles of wine and chocolates. There was also the e-on power cut pack.

The Clerk ran through the event and Councillors present volunteered to help man the stall and/or set up/tidy up the event.

15/07 CHURCH STREET, AVENING, ONE WAY ORDER 2007

The angle of the one way sign would be looked at by the County but they could not change anything else about the one way signage.

16/07 Correspondence for Action:

- Communities and Local Government – Model Code of Conduct Order 2007 – the current guidance was noted. This would be on the agenda for adoption next month
- The Good Councillor’s Guide – handed out to all councillors present
- Stroud District Council – Cotswold Canals Brimscombe Area Action Plan - consultation

All correspondence was noted.

17/07 PLANNING

17.1/07 New Planning Applications

- 07/00980/FUL CT 6011/B **Longtree Barn, Tetbury Hill** – new septic tank – Councillors had no objections
- 07/00921/LBC CT 4134/K **The Coach House, Hampton Hill** – amendment to previous listed building consent CT4134/H to include internal and external alterations – Councillors had no objections

17.2/07 Planning Applications Responded to Since Last Meeting

none

17.3/07 Decision Notices Received

- APP/C1625/A/0
6/2032806/WF **8 Spinners Cottages** – appeal re picket fence around internal and external boundaries – appeal dismissed by the Planning Inspectorate 16th May 2007
- 07/00691/FUL CT 2767/L **11 High Street** - Erection of a dwelling with access – Decision Notice dated 10th May 2007 refuses.

17.4/07 Tree Works

- 07/01107/TRECON / CT.CONTR 2300 Ansford Cottage, 5 Woodstock Lane – trim tree to 50% of current height and shape accordingly – response date 17th May 2007
- 07/01127/TRECON CT.CONTR 2301 3 Woodstock Lane – 50% reduction of one Beech and fell two Ash – response date 21st May 2007

No comments were made.

**The Next Meeting of Avening Parish Council will be held on
Thursday, 14th June 2007 at 7pm
In Avening Memorial Hall**

There being no further business the meeting was closed at 9.45pm